



DEPARTMENT OF THE ARMY
Robinson Maneuver Training Center
Camp Joseph T. Robinson
Building 5130, 6th Street
North Little Rock, AR 72199-9600

NGR-RTC-OPS

01 October 2025

ROBINSON MANEUVER TRAINING CENTER (RMTC)
HOUSE AND MOBILE HOME SPACE RENTAL
POLICY NO. 405-1

1. **OBJECTIVE:**

This regulation establishes uniform rules for residential rental units on Robinson Maneuver Training Center (RMTC) to support its mission-related endeavors, as set forth by the Adjutant General (TAG). The standards outlined in these rules should serve as behavioral guidelines for residents and their guests, establishing conformity among our residents. Residential rental units should be implemented and managed in accordance with the procedures outlined herein.

2. **RENTAL TERMS:**

- a. Rental fees for all properties are \$200 per month per lot or residence.
- b. Rental fees are due on the first (1st) calendar day of each month, payable directly to the Department of the Military. Rental fees not paid by the tenth (10th) calendar day of each month are considered delinquent.
- c. A \$50 late charge fee will be applied to delinquent accounts. The balance will not be considered "paid in full" until all fees due have been paid. A partial payment is still penalized until it is paid in full.
- d. In addition to rental fees, all tenants must pay gas and electric utilities, the bills for which will be sent directly to the tenant's home address. Utility bills must be paid within 20 days of receipt, or a \$50 late fee will be charged to the renter.
- e. Tenants who do not pay all rent and fees owed in full by the first (1st) calendar day of the subsequent month following the addition of a \$50 delinquency fee for late payment on rent or utilities will be notified to vacate the premises within fifteen (15) days from the date of the notice.
- f. Habitual failure to pay rent or utilities on time is grounds for termination of occupancy. For the purposes of this regulation, habitual failure means failure to pay on time three or more times in the same 12-month period.
- g. The Department of the Military will maintain a list of all residential properties.

Tenants are required to maintain an active phone number and email address with the Department of the Military.

h. Rental fees are subject to change upon thirty (30) days' written notice and may be adjusted based on utility costs, usage, and emergency maintenance.

3. **ENFORCEMENT:**

a. To enforce this policy, the Adjutant General (TAG) commissioned the creation of a Residential Housing Board (RHB). The Residential Housing Board shall consist of the following members:

- Post Commander or Base Operations Manager
- Camp Robinson Fire Department Chief
- Camp Robinson Police Department Chief
- Department of the Military Chief Legal Counsel
- DOTM Quality Assurance Manager

b. The RHB shall review all applications for tenancy for eligibility and suitability as outlined in this policy. Community application standards prohibit the approval of residency for persons convicted of a criminal felony, which also applies to individuals who occupy the home of an approved resident. Residents are expected to conduct themselves in a manner that does not violate the law. Persons convicted of a felony after their residency has commenced may have their residency terminated should that felony violate the Post Access Policy. All applications recommended for approval must be sent to the TAG for final approval.

c. The RHB shall meet annually to review the effectiveness of these policies and procedures and propose recommended changes to the TAG, as applicable.

4. **ELIGIBILITY AND PRIORITY:**

d. To be eligible, a tenant must work at Camp Robinson full-time as a federal or state employee of the Arkansas National Guard.

e. Only immediate family members and/or dependents may reside on post with the employee. A list of names, dates of birth, and relationships to the tenant must be provided to DOTM. The RHB must approve new household members over the age of 18 before those individual moves into the residence. The pertinent information on those under the age of 18 must be added at the time they move into the residence. Non-familial roommates are not permitted unless approved by the RHB before residency.

f. Upon approval of the RHB, authorized residents without a valid military or dependent ID may be issued a long-term pass from the Main Gate Visitors Center by

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providing a current copy of the Statement of Dependents (**Appendix E**) signed by the Post Commander or his or her designee.

g. When considering applications, the RHB shall prioritize applicants of the Department of Public Safety and Post Engineers. Eligible applicants from other divisions may be considered on a non-priority basis.

h. Deceased resident's estate must remove the decedent's property from the rental lot within forty-five (45) days of the date of death.

i. A resident whose qualifying employment has been terminated must remove their property from the rental lot within thirty (30) days of the date of termination.

j. A tenant may sell their mobile home to any qualified buyer. However, the buyer must remove the mobile home from the installation unless they are eligible for on-post housing. Any buyer wishing to retain the home on the installation must submit a housing application and receive approval before completing the purchase. The post commander may revoke the Tenant's ability to sell to another qualifying tenant for any reason.

k. In his sole discretion, the Adjutant General may make an exception to these eligibility requirements for good cause shown.

l. The objective of the RHB is to preserve the integrity and intended purpose of the military community by limiting and actively reducing the number of residential housing units being used as rental properties on the installation. The Board aims to prioritize occupancy for eligible service members, their families, and other authorized personnel, thereby maintaining a cohesive and mission-focused living environment.

4. RESIDENTIAL RESPONSIBILITIES:

Unless exempted explicitly by the Adjutant General in writing, all tenants agree to the following responsibilities as a condition of on-post housing to support the needs of the TAG, Post Commander, RMTC Department of Public Safety, and Department of the Military:

a. All tenants will abide by all TAG Policies and regulations for the RMTC (see <https://military.arkansas.gov/department-of-military-offices/employee-toolbox/policies/>).

b. In the event of total electrical power failure, extreme broken gas or water lines during non-duty hours, or other massive utility failure, the tenant or his or her representative will contact RMTC DPS and remain on standby or assist in repairs as appropriate.

c. All tenants will immediately report unauthorized or suspicious activities to the

Department of Public Safety.

d. Personnel assigned to positions that facilitate day-to-day post operations must be available to perform mission tasks on short notice during duty and non-duty hours.

5. PROPERTY REQUIREMENTS:

a. Only one person can own a manufactured home, except a husband and wife. Both spouses may be the owners. The owner or owners of the manufactured home must be the resident and occupy the manufactured home during the full term of the residency. Residency shall terminate if the owner(s) decease, become disqualified for residency, or do not occupy the manufactured home. Should the residency terminate, all occupants must vacate the property. Residency shall terminate if the homeowner or his/her immediate family does not occupy the manufactured home unless prior written authorization has been obtained from management.

b. The tenant's interest can be subject to a mortgage, security interest, financing statement, deed of trust, lien, contract, bill of sale for title, or other document reflecting a purchase money security interest of a lender, seller, or guarantor (co-signer). Any such interest does not grant an ownership interest in the rental lot upon which the home is placed. The RHB requires a copy of the home's title to be on file with the DOTM. Failure to provide a copy of the title is grounds for terminating residency.

c. Mobile homes that are subject to rental agreements, rent-to-own agreements, leases, subleases, and security interests with other than a nominal final payment (e.g., balloon payments or a final payment that is more than a regular periodic payment) will not be permitted on the Installation.

d. Before a mobile home is moved on the installation or permitted to remain on the installation, the tenant shall provide a copy of his or her title, and a copy of any and all documents affecting the tenant's legal or equitable interest and ownership in the mobile home, including but not limited to any title, registration certificate, contract, mortgage, security agreement, financing statement, bill of sale, etc. The tenant shall also furnish the name, address, and telephone number of any person, firm, or corporation that has or could claim any legal or equitable interest in the mobile home. The tenant shall also provide a copy of any subsequent documents affecting the title (second mortgage, refinancing agreements, etc.) and the name, address, and telephone number of any person, firm, or corporation who acquires any legal or equitable interest in the mobile home.

e. Tenants who fail or refuse to provide such documentation will be required to vacate the installation.

f. The documents provided by the tenant will be reviewed by the Chief Legal

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Counsel, who will advise the Post Commander of any discrepancies regarding this regulation.

g. All mobile homes moved to RMTC will meet the standard established by the American Mobile Home Manufacturing Association of which the owner should have a copy.

h. All mobile homes located on RMTC will be underpinned and have appropriate tie downs. No material of any type will be available for upkeep of mobile homes. Utilities tie-on, underpinning and tie downs will be at the expense of the owner.

i. Owners of mobile homes will be responsible for assessment and payment of taxes on mobile homes in accordance with county assessor policies.

6. **TENANT POLICY.** Tenants authorized to occupy housing or mobile home spaces on RMTC will comply with the following requirements:

a. **Lawn Care and Appearance.** Tenants will maintain their residences and residential grounds in a neat and orderly manner. Grass, hedges, and shrubbery will be kept neatly trimmed. Mobile homes and outbuildings will be painted and maintained in a presentable condition. Trash, debris, old automobile bodies, unlicensed vehicles, etc., will not be allowed to accumulate on rental sites. Storage of unlicensed vehicles will require an exception to policy with approval authority delegated to the Post Operations.

b. **Lot Usage.** Tenants may only store or maintain property on their designated lot. Using other lots will result in additional fees.

c. **RMTC Property.** Tenants will not enter any buildings at RMTC to remove material without prior approval of Post Commander or his authorized representative.

d. **Building Materials.** Normal maintenance of residences is the responsibility of the tenants. Maintenance material such as lumber, roofing, nails, and paint may be available in limited quantities for use on RMTC rental houses. These materials will be requested from the Department of the Military Chief of Staff (DOTM, CoS).

e. **Fencing.** Request for fences will be submitted to Post Operations. Erection of fences in the family housing area is highly controlled and standardized to preserve the attractive appearance of the area. Approved fences must be removed upon termination of the lease or with the approval of Post Operations.

f. **Dog Houses.** Dog houses must not be unsightly and must be painted to blend with the neighborhood and in the backyard out of sight from the front of the quarters. Pets will be maintained following North Little Rock municipal law. See the Department of Public Safety for copies of the code.

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g. Vehicle Repair Work. Maintenance other than checking engine fluids will not be performed on any vehicle within the housing area. This includes oil changes, transmission removal, brake changes, stripping of paint, and vehicle painting.

h. Storage. The premises shall not be used for storage except for patio furniture or barbecue equipment kept in good condition. Standard yard and patio furniture, and an approved storage building are the only items permitted outside the manufactured home. Lawn mowers, garden tools, lawn equipment, toys, and auto parts must be stored in an approved shed.

i. Landscaping. No landscaping changes, pruning, planting or digging, including but not limited to tree planting and other ground/landscape activities, may be made by residents without first obtaining approval from the RHB so that sewer, water, gas, electric, cable and other underground facilities may be identified and properly protected, and community aesthetics may be maintained. No tenant shall move, alter, or remove any community landscaping. All landscaping installed by residents becomes part of the lot as fixtures and may not be removed upon termination of residency. Residents should not dig or drive rods, stakes, pipes, or other objects into the ground in any area of the installation.

j. Gardens. Vegetable gardens may be permitted upon written approval from RHB. The RHB reserves the right to place restrictions upon the size, type, and location of gardens within the community. Planting vegetables in the landscaped areas is not permitted.

k. Storage Under Unit. Only tires, axles, and hitches may be stored beneath the manufactured home. Firewood or other combustible materials must be stored in a safe place, off the ground, and not in an excessive quantity.

l. Repair Charges. Repair of any underground utility lines, common areas, and other homes/buildings damaged by digging or planting on the premises will be charged to the residents causing the damage.

m. Laundry. Clothes, sheets, blankets, or related items may not be hung outside the home for drying, airing, or other purposes.

n. Flags and Paraphernalia. Tenants may display an official United States flag. No other flags, political signs, banners, etc., may be displayed on the Tenant's lot.

o. Pest Control. Pest control shall be the sole responsibility of the homeowner. The RHB reserves the right to exterminate any home as it deems necessary. Any fees incurred for said extermination shall be the sole responsibility of the resident.

p. Decks. Decks must be approved before being constructed, and they must have

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railings and be underpinned with lattice or vinyl skirting.

q. Pools and Trampolines. Pools or Trampolines are not permitted until approved by the RHB, as this includes location, material usage, construction style, safety features, and appearance.

r. Subletting. A tenant may not lease, sublease, or rent a residence.

s. Failure to comply with any of the above conditions is grounds for termination of occupancy.

7. **INSPECTIONS:** The tenants are ultimately responsible for preserving the health, sanitation, conduct, and physical condition of family quarters. The Arkansas National Guard, however, has a vested interest in preventing hazardous health and sanitary conditions, preserving the physical condition of family quarters, and preventing the misuse of family quarters.

a. The Post Commander, the TAG, and the RHB reserve the right to conduct inspections of family housing to ensure that housing areas provide a healthy-sanitary environment for all occupants ensure that quarters are kept in a condition which prohibits rapid deterioration; and will ensure that quarters are not used in a manner prohibited by current regulations, policies and directives.

b. The Post Commander or his delegated representative reserves the right to inspect on an announced or annual basis, as well as the right to conduct unannounced inspections based upon complaints of alleged violations received by any of his delegated representatives.

c. A fire and safety inspection will be conducted each fall. Residents will be notified in writing by the RHB when conditions do not meet the standards of this regulation and will be given a period not to exceed ninety (90) days in which to bring the conditions up to standards before being asked to vacate premises.

8. **UTILITIES:**

a. Tenants will ensure that they and each member of their family conserve utilities by turning off lights, electrical appliances, and heating/air conditioning units when not needed. Water and gas leaks will be promptly reported to Post Operations.

b. Each resident must maintain in good repair any water, sewage, gas, and electric lines or pipes inside and outside the manufactured home up to the point of connection with community facilities. Suppose a resident causes any line or pipe to become clogged or nonfunctional because of foreign matter, including but not limited to sanitary napkins, rags, or paper towels. In that case, the resident must pay to restore the line to service. In

addition, the resident is required to heat tape and insulate all exposed water lines, meter pits, and meters. Should a break occur due to the heat tape not functioning, the resident is responsible for the replacement cost. Propane tanks are not permitted in the park except for small tanks for outdoor cooking. The tenant will not tamper with the water meters, readers, or related equipment. Utilities will not be connected to recreational vehicles unless used for supplemental living space for guests for a limited time and upon approval by Post Command.

9. REMODEL OR ADDITION EXTERIOR AND INTERIOR CONDITION:

a. Tenants will not alter any mobile home by adding to or removing any part of the home, or add any room to a mobile home, without prior approval of the RHB.

b. Tenants may request permission to conduct additions or remodels by completing the form "Request for Modification of Premises" (**see Appendix D**).

c. Tenants who have been authorized to remodel and/or construct additions will not remove such remodeling upon vacating the residence.

d. Violations of any of the above rules may result in the tenant and their household being required to vacate the installation. Violators will be given notice to correct these violations. If not corrected, a thirty (30) day Notice to Vacate will be issued.

e. The RHB reserves the right to maintain installation standards that specify the quality and condition of both the exterior and interior of any manufactured home within the installation. By signing these rules or waving their right to sign, residents agree to reside within this installation in accordance with its standards. Post Command reserves the right to access each space, regardless of whether the tenant is present, to conduct inspections or maintain utilities.

f. The exterior appearance of the manufactured home and adjacent structures must always be neat and clean. Hand or power washing, waxing, and exterior maintenance are essential and should be performed periodically. If the resident fails to carry out such maintenance, Post Command may conduct or contract for it and bill the resident for this service.

g. All manufactured home accessories and equipment owned or used by a resident shall be maintained in good repair and kept neat and clean at all times. This includes all skirting, which shall be maintained on every home.

h. Standard yard and patio furniture, along with an approved storage building, are the only items allowed outside the manufactured home. Lawn mowers, garden tools, lawn equipment, toys, and auto parts must be kept in an approved shed. Each lot is allowed one shed, which cannot exceed the height of the home and/or 120 square feet. Each

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shed must be located more than 5 feet from a neighboring home. The Arkansas National Guard, Post Command, DOTM, or RHB are not responsible for any losses or damage to a tenant's shed or stored items.

i. Hitches must be removed or concealed. It is not permissible to sell tires and/or axles from your manufactured home.

j. Residents approved for residency must make any repairs or changes deemed necessary by the RHB to improve and upgrade the manufactured home and/or premises to community standards. All purchasers should be aware of the home standards that govern the community before their residency begins. A resident's failure to make the required repairs or changes will be grounds for terminating all lease agreements.

k. Aluminum awnings are the only type permitted. A drawing must be submitted before installation. Carports must be made of steel or aluminum and cannot have enclosed sides or backs. These must have prior approval from Post Command.

l. Only standard shades, blinds, curtains, or other regular window treatments are permitted. Insulation, towels, sheets, and blankets are not allowed.

10. **CONDUCT:**

The members of each household, for whom rental eligibility is authorized, will be responsible for the conduct of each member of his/her family and guests to ensure they comply with the State and Federal Law. Each resident and his guests shall conduct themselves in a manner that will not disturb the peaceful enjoyment of the community by neighbors or other installation occupants. In addition, he/she will ensure that they:

a. Observe the provisions of this regulation.

b. Comply with the Robinson Maneuver Training Center (RMTC) Access Policy

c. Observe and comply with installation speed limits and traffic regulations.

d. Do not discard litter (cans, bottles, paper, etc.) on the streets and grounds of the installation.

e. Will not enter warehouses, barracks, dining halls, storage areas, etc., without proper authorization.

f. Observe and comply with all TAG policies.

g. Comply with the instructions of DPS, Military Police, and Post Operations or his designated representative.

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h. Any offensive noise (such as music or vehicles) which disturbs the peace and enjoyment of the community residents may result in a ban or restriction on the source of the disturbance, including eviction of the resident and/or his guests.

i. Residents shall personally refrain from and forbid any other person on the premises from intentionally or negligently destroying, defacing, damaging, or removing any fixture, appliance, or other part of the community premises.

j. Excessive use of intoxicating liquors, use of marijuana (regardless of whether the resident has a medical marijuana card) or other illicit drugs, use of abusive or vile language, use of racial epithets, indecency or disorderly conduct will not be tolerated anywhere on the installation by residents, their families, and guests.

k. The Post Commander does not authorize fireworks or explosives at any time on RMTC except for approved displays. Tenants may store privately owned weapons and ammunition in their personal residence. Firearm owners are cautioned to determine their responsibilities under the laws of Arkansas and to act accordingly. Firing privately owned weapons, including commercial slingshots, pellet guns, bows, etc., on RMTC is prohibited outside specific hunting areas.

l. Guests and occupants are held to the same standard of conduct as are residents approved for the installation.

m. Each resident is personally responsible for the conduct of any children and guests, and will be liable for any conduct or behavior, intentional or negligent, which disrupts the community or the peace and enjoyment of any other residents or results in any damage to the property of the community or another resident. Post Command, DOTM, or RHB is not responsible or liable for any damage or injury caused by a resident, his children, or his guests to the person or property of another resident of the community. Children who are not supervised or controlled and who cause a disturbance of the peaceful enjoyment of the community will result in the supervising Resident's receipt of a material violation notice and given thirty (30) days to correct the behavior, situation or circumstances resulting in the disturbance of the peaceful enjoyment of the community. Two material rule violations may result in the termination of the residency of the parent(s) and or guardian.

n. Alcohol must be kept on your lot and should not be seen. Keep alcohol in a cup or other unmarked container.

o. No resident, guest or other person shall peddle or solicit orders for the sale or distribution of any merchandise, device, service, publication, ticket, or other matter whatsoever without written consent of Post Command.

p. No resident shall conduct Commercial businesses within the community. This community is strictly a residential area.

q. Two (2) pets per household are permitted, with each pet not exceeding twenty-five (25) pounds. No vicious dogs or dogs known to be vicious will be allowed. Exotic animals, including snakes, and other dangerous animals that pose a health or safety risk to the community and/or its residents, are prohibited. Any unruly animals of any size that disrupt the installation or any area thereof will be removed by the resident upon request from Post Command. No pet may be left outside unattended, even if on a leash. Pet owners must ensure that pet waste is confined to their lot and not left elsewhere within the community. All pet waste and any damage caused by animals must be removed and repaired by the resident. All pets must be licensed according to the law and up to date with all inoculations.

r. Violations of any of the above rules may result in a Tenant being required to vacate a post. Violators will be given a written warning. A second violation could result in a thirty (30) day Notice to Vacate being issued.

12. **PARKING AND MOTOR VEHICLES:**

a. Motorcycles, mopeds, off-road, quads, tri-wheeled motor vehicles, including motorbikes, and/or carts of any kind are not to be operated or stored within the community for pleasure driving. Motorcycles must be driven directly to your lot, observing the speed limit.

b. All motor vehicles must be operated by drivers licensed by the State of Arkansas or a reciprocal jurisdiction in compliance with all applicable laws.

c. Motor vehicles not in working condition must be removed from the Community. Unlicensed, expired, or inoperable vehicles will not be permitted to remain in the community.

d. There is to be no repair of motor vehicles within the community. Extensive mechanical maintenance of motor vehicles is not permitted within the community (without express written permission of Post Command).

e. No trucks over $\frac{3}{4}$ tons, truck tractors, motor homes, boats, or trailers shall be placed or stored on any manufactured home lot. Residents must make alternative storage arrangements for these vehicles. RVs, motor homes, and travel trailers may be parked on the street for a period not to exceed one (1) day for loading and unloading. (See Post Command for extended parking of all RVs.) Under State law, automobiles may not be parked on any unpaved or un-graveled portion of any lot.

11. **TERMINATION OF OCCUPANCY:**

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a. Tenants will no longer be eligible to occupy the RMTC residence upon cessation of full-time employment. The personnel who currently reside on RMTC and only work part-time for the Arkansas National Guard will be exempt from these criteria until such time that they no longer work for the Arkansas National Guard in any capacity. At that time, they will be required to vacate their premises.

b. Tenants of mobile home spaces no longer eligible for occupancy for reasons stated above, or those moving off the Installation, will remove their mobile home within thirty (30) days from the date of the ineligibility or change of residence.

c. Tenants planning to vacate post housing or mobile home spaces will notify Post Operations of their intent on the form "Notice of Intent to Vacate Camp Robinson Residence" (**see Appendix C**).

d. Housing determined by the RHB to be unsuitable for occupancy will be referred to the Post Commander. It must be removed from the installation by the owner or surrendered to the Post Command for destruction.

e. Every tenant required to vacate under these provisions will receive a thirty-day (30-day) "Notice to Vacate" letter. If a failure to vacate within the 30 days, the Arkansas National Guard shall take any legal action available to remove the holdover tenants, including pursuing criminal complaints. Administrative action will also be pursued, including, but not limited to, a permanent ban from RMTC premises.

f. Any mobile homes, items, or other property left on the leasehold property at the end of the 30 days will be considered abandoned. DOTM will dispose of abandoned property, and the cost of disposal will be billed to the tenant.

13. **APPLICATION PROCEDURES:**

a. Effective October 1, 2025, the residential housing program is no longer accepting applications for new properties. Existing mobile homes may be sold to another eligible individual only with the approval of RHB and TAG. The objective of the RHB is to preserve the integrity and intended purpose of the military community by limiting and actively reducing the number of residential housing units being used as rental properties on the installation.

b. Before an existing property is sold to another eligible individual, the employee wishing to move into the residence must submit a complete application to the RHB, **Appendices A, B, and E**. The TAG, Post Commander, RHB, DOTM, or any other official or portion of the Arkansas National Guard is not responsible for any hardship or loss incurred by an individual failing to secure RHB approval before purchase of a residence on RMTC.

c. The RHB will review each application for eligibility and suitability. If the RHB approves the application, the Chairperson of the RHB shall send the application to the TAG for final approval. Once TAG approval has been granted, the applicant may move into the property.

d. If the RHB denies the application, it shall send written notice to the applicant within 30 days of receipt of the application.

e. If the TAG denies the application, he or she, or his or her representative, shall notify the applicant in writing within 30 days of receipt of the application.

14. LIABILITY:

a. Neither the State of Arkansas nor the Federal Government is liable for any damage to mobile homes or their contents. Residents, guests, visitors, service men, firms, and people enter the installation at their own risk. The State of Arkansas and Post Command assumes no responsibility for damages of any kind to anyone or their property or their person.

b. Nothing in this agreement shall be construed to waive the sovereign immunity of the State of Arkansas, its agents, or its employees.

15. AMENDMENTS:

a. Post Command may change these Rules, Regulations, and rental fees by providing written notice of the changes and the effective date to all residents at least thirty (30) days before the effective date of such changes. The resident agrees to be subject to all subsequent amendments and modifications to these rules and acknowledges, without further signature, the obligation to comply with these rules and amendments. The provisions of these rules and regulations shall be severable; if any provision is deemed invalid or unenforceable by any court or law for any reason, the remaining provisions shall remain unaffected and in full force and effect. The tenant(s) acknowledge having read all the rules and regulations stated herein and hereby agree to comply with each, fully embracing these guidelines as an integral part of the Lease between the Tenant and RMTC.

b. The proponent of this Regulation is the Residential Housing Board of the Arkansas Army National Guard. Users are invited to send comments and suggested improvements to The Adjutant General, State of Arkansas, ATTN: Post Commander / Residential Housing Board, Camp Robinson, North Little Rock, Arkansas 72199-9600. This regulation may not be supplemented without approval from this office.

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16. **Point of Contact.** LTC Matthew C. Leimberg, 501-212-5053,
matthew.c.leimberg.mil@army.mil.

FOR THE COMMANDER

MATTHEW C. LEIMBERG
LTC, FA, ARARNG
Deputy Commander / Base Operations manager