

Arkansas Military Department DSR Office
EXIT INTERVIEW QUESTIONNAIRE

Employee Name: _____ Supervisor Name: _____

Initial employment date: _____ Last date of employment: _____

Current position: _____

1. At approximately what point in time did you begin making your decision to resign?

- 6-9 months ago
 1-2 months ago

- 3-5 months ago
 other _____

2. Please indicate reason(s) below, which contributed to your decision to resign your current position?

- Salary
 Job Advancement
 Personal
 Return to School
 Relocation
 Health Retirement

- Family Responsibilities
 Dissatisfied/Management
 Benefits
 Job Eliminated
 Other – (please explain) _____
 Military

3. Was there a specific event or issue that prompted your resignation?

Yes No

If yes, please briefly explain:

If yes, did you discuss this matter with your supervisor/manager?

Yes No

On a scale of 1 to 5, with “1” being poor and “5” being outstanding, please rate the following:

4. Quantity and quality of training received for your position(s) here at AMD.

1 2 3 4 5

5. Working relationship with your current supervisor.

1 2 3 4 5

6. Working relationship with fellow employees.

1 2 3 4 5

7. Salary for your position.

1 2 3 4 5

8. Employee Benefits package.

1 2 3 4 5

Please offer any comments or suggestions for improvement related to the Benefits package.

9. Overall workload for your position.

1 2 3 4 5

10. Overall satisfaction and enjoyment in your current position.

1 2 3 4 5

11. Did you encounter any problems in your current position? Yes No

If yes, please briefly comment:

12. What did you enjoy most about your employment with AMD?

13. What did you enjoy least about your employment with AMD?

14. Based upon your experiences here, would you recommend as a potential employer for your friends, relatives, etc.? Yes No

If no, please briefly explain:

15. Would you reapply to AMD if a future opportunity arose? Yes No

If no, please briefly explain:

Please add any additional comments:

Exit interview conducted by: _____

Date/Time: _____

