



## Current Updated/New Department of the Military Internal Policies

Department of the Military has the responsibility of establishing policies and procedures that are applicable to the agency at the same time adhering to the Department of Transformation and Shared Services polices. The following policies are listed on our Department of Military Website along with the **2018 Policy Manual** at <https://military.arkansas.gov/> available to be reviewed at the employees convenience. Employee will sign below that they have been instructed to view all policies listed below on our DOM website, and by signing you are acknowledging you have received the department’s policies listed below.

40-2019 Americans With Disabilities Act Policy

41-2019 Overtime and Compensatory Time Policy

42-2019 Anti-Fraud Code of Conduct Policy

43-2019 EASE POLICY

44-2019 State Hiring Process and Procedures

45-2019 Arkansas Administrative Information Systems (AASIS) Termination Codes Policy

46-2020 Uniform Grievance Policy

47-2020 Uniform Discipline Policy

48-2020 Incident Policy

49-2020 Drug and Alcohol Policy

50-2020 EEO Policy

51-2020 Social Media Policy

52-2020 Workplace Professionalism Policy

53-2020 DOM Rehiring Policy

54-2020 Theft and Anti-Fraud Policy

55-2021 Compressed Work Schedule

I \_\_\_\_\_ am acknowledging that I have been made aware of the polices above, and that they can be viewed at any time via the departments website Department of the Military <https://military.arkansas.gov/>.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

The following Acknowledgment will be given to the employee’s supervisor for record.

*Revised February 9, 2021*