



Arkansas Department of Military

Cabinet Secretary - Major General Jonathan M. Stubbs,
The Adjutant General

Exit Interview Questionnaire

Employee Name: _____ Supervisor Name: _____

Initial employment date: _____ Last date of employment: _____

Current position: _____

1. At approximately what point in time did you begin making your decision to resign?

6-9 months ago

3-5 months ago

1-2 months ago

other _____

2. Please indicate reason(s) below, which contributed to your decision to resign your current position?

Salary

Family Responsibilities

Job Advancement

Dissatisfied/Management

Personal

Benefits

Return to School

Job Eliminated

Relocation

Other – (please explain) _____

Health Retirement

Military

3. Was there a specific event or issue that prompted your resignation?

Yes

No

If yes, please briefly explain:

If yes, did you discuss this matter with your supervisor/manager?

Yes

No

On a scale of 1 to 5, with "1" being poor and "5" being outstanding, please rate the following:

4. Quantity and quality of training received for your position(s) here at DOTM.

1 2 3 4 5

5. Working relationship with your current supervisor.

1 2 3 4 5

6. Working relationship with fellow employees.

1 2 3 4 5

7. Salary for your position.

1 2 3 4 5

8. Employee Benefits package.

1 2 3 4 5

Please offer any comments or suggestions for improvement related to the Benefits package.

9. Overall workload for your position.

1 2 3 4 5

10. Overall satisfaction and enjoyment in your current position.

1 2 3 4 5

11. Did you encounter any problems in your current position? Yes No

If yes, please briefly comment:

12. What did you enjoy most about your employment with ____?

13. What did you enjoy least about your employment with ____?

14. Based upon your experiences here, would you recommend as a potential employer for your friends, relatives, etc.? Yes No

If no, please briefly explain:

15. Would you reapply to ____ if a future opportunity arose? Yes No

If no, please briefly explain:

Please add any additional comments:

Exit interview conducted by: _____

Date/Time: _____

Exit Questionnaire [Date]